

**A RESOLUTION BY**

**FINANCE EXECUTIVE COMMITTEE**

**02-*R*-1557**

**A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN APPROPRIATE CONTRACTUAL AGREEMENT WITH PHILLIPS AND JORDAN, INC. FOR FC-7480-02, AIRFIELD EROSION CONTROL AND REVEGETATION, ON BEHALF OF THE DEPARTMENT OF AVIATION, IN AN AMOUNT NOT TO EXCEED \$303,105.00. ALL CONTRACTED WORK SHALL BE CHARGED TO AND PAID FROM FUND, ACCOUNT AND CENTER NUMBER 2H21 574001 R21E05079999.**

**WHEREAS**, the City of Atlanta did solicit bids for FC-7480-02, Airfield Erosion Control and Revegetation, on behalf of the Department of Aviation; and

**WHEREAS**, the General Manager of the Department of Aviation and the Director of the Bureau of Purchasing and Real Estate have recommended that contract FC-7480-02, Airfield Erosion Control and Revegetation, be awarded to the lowest, most responsible and most responsive bidder, Phillips and Jordan, Inc.; and

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF ATLANTA, GEORGIA**, that the Mayor be and is hereby authorized to enter into an appropriate contractual agreement with Phillips and Jordan, Inc., for FC-7480-02, Airfield Erosion Control and Revegetation, on behalf of the Department of Aviation, for a total not to exceed amount of \$303,105.00.

**BE IT FURTHER RESOLVED**, that the Director of the Bureau of Purchasing and Real Estate be and is hereby directed to prepare an appropriate contractual agreement for execution by the Mayor, to be approved by the City Attorney as to form.

**BE IT FURTHER RESOLVED**, that this agreement shall not become binding on the City and the City shall incur no liability upon same until such contract has been executed by the Mayor and delivered to the contracting party.

**BE IT FINALLY RESOLVED**, that all contracted work shall be charged to and paid from Fund Account and Center Number: 2H21 574001 R21E05079999.

(BPRE-CRC-8/26/02)

**BUREAU OF PURCHASING AND REAL ESTATE**

**LEGISLATION SUMMARY**

**TO:** Finance Executive Committee

**CAPTION:** A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN APPROPRIATE CONTRACTUAL AGREEMENT WITH PHILLIPS AND JORDAN, INC. FOR FC-7480-02, AIRFIELD EROSION CONTROL AND REVEGETATION, ON BEHALF OF THE DEPARTMENT OF AVIATION, IN AN AMOUNT NOT TO EXCEED \$303,105.00. ALL CONTRACTED WORK SHALL BE CHARGED TO AND PAID FROM FUND, ACCOUNT AND CENTER NUMBER 2H21 574001 R21E05079999.

**REQUESTING DEPT.:** Department of Aviation

**CONTRACT TYPE:** Construction

**SOURCE SELECTION:** Sealed Bid

**BID/PROPOSAL  
OPENING:** July 31, 2002

**NO. INVITATIONS  
ISSUED:** ITB's

**BIDS/PROPOSALS  
RECEIVED:** 6

**BIDDERS/PROPONENTS:**  
(Bid amt., if applicable):

Paramont Contracting	\$618,100.00
Phillips & Jordan	\$303,105.00
Kemi Construction	\$618,745.00
WCC Landscaping	\$265,050.50
Lenrie International & Associates	\$410,000.00
Bankhead Contracting	\$246,690.45

**BACKGROUND:** This project will consist of identifying barren areas inside the Air Operations Area (AOA) and cover them with acceptable ground cover. The work is required in order for the Department of Aviation (DOA) maintenance to be able to maintain the grounds of the airfield.

**SOURCE OF FUNDING:** 2H21 574001 R21E05079999

**TERM OF CONTRACT:** 90 calendar days from NTP

**EVALUATION TEAM  
COMPOSITION:** Aviation, Contract Compliance & Risk Management

**Hartsfield Atlanta  
International Airport**



CITY OF ATLANTA  
BUREAU OF PURCHASING

2002 AUG 23 PM 5:07

Shirley Franklin  
Mayor

Benjamin R. DeCosta  
Aviation General Manager

DATE: August 23, 2002

TO: Felicia Strong-Whitaker, Director  
Bureau of Purchasing and Real Estate

FROM: Carole Dortch, Assistant General Manager, Administration  
Department of Aviation

SUBJECT: FC-7480-02 – Airfield Erosion Control and Revegetation

Upon review of the subject Bids, the Department has made the following determinations. The lowest bidder, Bankhead Contracting, Inc. has been found non-responsive to the technical portion of the Bid Document. It omitted a bid on one of the Work Items and did not write in words the unit of lump sum prices on Form A-1 of Exhibit C, and failed to submit a Work Plan as required by Form D of Exhibit C. The second-lowest bidder, Phillips and Jordan, Inc., did not submit a Project Organization Chart, as required by Exhibit C, Form D, but did include a statement regarding the assignment and categories of personnel needed for the successful completion of the project. It included the Work Plan along with résumés for the Area Manager and the Superintendent, but did not confirm that they would be assigned to this project. Also, Page 3 of 3 of the Bid Form was missing. DOA is requesting that BPPE confirm with Phillips and Jordan, Inc. whether or not the Area Manager and Project Superintendent shown in their Bid as Key Personnel will actually be assigned to this project, and notify us of the outcome. Pending an affirmative confirmation regarding this matter, we are recommending award of subject project to Phillips and Jordan, Inc. in the amount of \$303,105.00.

If any additional information is needed, please contact our Contract Services Division at 404-209-3170, ext. 131.

Attachments

CD/me/pk

xc: C. Bell  
T. Bezuneh  
C. Chavis  
T. Curry  
C. Dortch  
M. Eady  
D. Molloy  
H. Owens  
F. Rucker  
J. Rone  
A. Williams  
File



**Airfield Erosion Control and Revegetation  
FC-7480-02  
Bid Check Sheet**

	<b>BIDDERS</b>	<b>Bankhead Contracting, Inc. 1080 Donald L. Hollowell Parkway Atlanta, GA 30318- 6625</b>	<b>Phillips &amp; Jordan, Inc. 3487 Camp Branch Road Buford, GA 30519</b>	<b>Lenrie International &amp; Associates, Inc. 6970 Main Street Lithonia, GA 30058</b>	<b>Kemi Construction Co., Inc. 2920 Campbellton Road Atlanta, GA 30311</b>	<b>Paramount Contracting Company 7314 Southlake Parkway Morrow, GA 30260</b>
	<b>TOTAL BASE BID WITH CORRECTIONS</b>	\$246,690	\$303,105	\$410,719	\$618,745	\$677,500
	<b>CONTRACTOR'S BID TOTAL WITHOUT CORRECTIONS</b>	\$246,690	\$303,105	\$410,000	\$618,745	\$689,100
		Y=Yes N=NO	Y=Yes N=NO	Y=Yes N=NO	Y=Yes N=NO	Y=Yes N=NO
	<b>BID SUBMITTALS</b>					
1	Bid Form	Y	Y2	Y	Y	Y
2	Acknowledgement of each Addendum	Y	Y	Y	N	Y
3	The Power of Attorney	BP	BP	BP	BP	BP
4	Insurance Coverage and Bonding Capacity	BP	BP	BP	BP	BP
5	Affidavit of Non-Collusion	Y	Y	Y	Y	Y
6	Bid Bond	BP	BP	BP	BP	BP
7	Appendix A Office of Contract Compliance Requirements	BP	BP	BP	BP	BP
8	EBO - Forms 1, 2 & 3	BP	BP	BP	BP	BP
9	EBO - Certificate	BP	BP	BP	BP	BP
10	Appendix B; Insurance/Bonding Requirements	BP	BP	BP	BP	BP
11	Exhibit C					
12	Form A - Schedule of Quantities and Prices	Y	Y	Y	Y	N
13	Form A-1 - Schedule of Unit and Lump Sum Prices	Y6	Y	Y6	Y6	Y
14	Form B - Lower-tier Experience List	BP	BP	BP	BP	BP
15	Form C-Preliminary Sixty day (60) Contract Schedule	Y	Y	Y	Y	Y
16	Form D-Project Organization and Work Plan	Y1	Y3	Y4	Y	Y
17	Form E-Safety Program/Safety and Health History	Y	Y	Y	Y	Y
18	Form F-Resumes of Key Personnel	Y	Y	Y	Y	Y
19	Form G-Summary of Quality Control Program	Y	Y	Y	Y	Y
20	Form H-Work in Progress	Y	Y	Y5	Y	Y
21	Form I-Experience Statement	Y	Y	Y6	Y	Y
22	Appendix D; Local Bidder Preference Program Certification	BP	BP	BP	BP	BP
23	Non-Gratuity Affidavit	Y	Y	N	Y	Y
Y1	Bidder didn't submit a Work Plan					
Y2	Page 3 of 3 of the bid form is not included					
Y3	Bidder didn't submit a project organization chart & didn't answer questions					
Y4	Bidder didn't submit requested attachments					
Y5	Bidder didn't indicate any work in progress & experience					
Y6	Bidder didn't write in words unit or lump sum prices					



OFFICE OF THE CITY CLERK  
BUREAU OF PURCHASING  
2002 AUG 27 PM 4:35

# CITY OF ATLANTA

SHIRLEY FRANKLIN  
MAYOR

OFFICE OF CONTRACT COMPLIANCE  
55 TRINITY AVENUE SW, SUITE 1700  
ATLANTA, GEORGIA 30303  
OFFICE (404) 330-6010  
FAX (404) 658-7359

August 26, 2002

## MEMORANDUM

**TO:** Felicia Strong-Whitaker, Director  
Bureau of Purchasing and Real Estate

**FROM:** Hubert Owens  
Contract Compliance Specialist, Principal

**RE:** FC-7480-02, AIRFIELD EROSION CONTROL AND REVEGETATION

The Office of Contract Compliance has reviewed the four (5) bids submitted for minority and female business enterprise participation. All five companies are eligible bidders under Section 2-1449(a)(2) and have been deemed responsive by the Office of Contract Compliance. For your information the responsible bidders have committed to utilizing AABE's and FBE's as indicated below.

### Bankhead Contracting, Inc.

Woody Trucking	FBE	9%
Rio Contracting	FBE	4%
SubContract Services Co.	FBE	2%
Civil Works	AABE	19%
Participation Total		34%

### Lenrie International & Associates

WCC Landscaping	AABE	7%
Excello Security	AABE	8%
Rio Contracting	FBE	8%
Participation Total		23%

### Paramount Contracting

Green Hand Landscaping	AABE	15%
Precision 2000, Inc.	FBE	3%
W.D. Winston & Son	AABE	1%
Participation Total		19%

### Phillips and Jordan, Inc.

Lesco Services, Inc.	FBE	51%
CJB Contracting	AABE	8%
Participation Total		59%

### Kemi Construction Company

Keso Enterprises	AABE	7%
P.S. Energy Group	FBE	2%
Precision 2000, Inc.	FBE	15%
Civil Works	AABE	10%
Participation Total		34%

xc: File  
Carolyn Chavis, BPPE

**CONTRACTING OFFICER: CAROLYN R. CHAVIS**

# PROJECT: AIRFIELD EROSION CONTROL AND REVEGETATION

**PAGE 1 OF 1**

[illegible]

TRANSMITTAL FORM FOR LEGISLATION

TO MAYOR'S OFFICE: Greg Pridgeon

Commissioner's Signature Deborah J. H. Brouse

Director's Signature Felicia Strong-Whitaker

Originating Department DAS/ Purchasing

Contact (name) Felicia Strong-Whitaker

Committee(s) of Preview FINANCE EXE.

Council Deadline 8/26/02

Committee Meeting Date(s) FINANCE 09/10-11/02 Full Council Date 09/16/02

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**FINANCIAL IMPACT (if any):**

**Mayor's Staff Only**

\*\*\*\*\*  
Received by Mayor's Office: 8/30/02 (date) Reviewed by: JS (initials)(date)

Submitted to Council: \_\_\_\_\_ (date)

Action by Committee: Approved \_\_\_\_\_ Adversed \_\_\_\_\_ Held \_\_\_\_\_ Amended \_\_\_\_\_  
Substitute \_\_\_\_\_ Referred \_\_\_\_\_ Other \_\_\_\_\_